



# **Junction Residents Association**

## **Handbook**

The **Junction Residents Association** is a community where members come together to improve the quality of life for all who live in the neighbourhood.

We are all volunteers who are committed to building a strong, connected and inclusive community.

### **Vision**

A healthy, caring and vibrant community where all people can thrive.

### **Mission**

The Junction Residents Association's (JRA) promotes a strong, vibrant, walkable, accessible, livable and safe community by empowering residents through community engagement.

### **Values**

Social equity

Meaningful  
participation

Integrity

Inclusion

Collaboration

Environmental stewardship

Healthy  
community

## Goals

To provide an effective platform for community advocacy and engagement.

## Objectives

To encourage community engagement and connections between neighbours, and neighbouring communities.

To be non-partisan and inclusive.

To engage members of the community on issues specific to the Junction, at the municipal, provincial, and federal levels.

To participate in planning that impacts the residents of the Junction. To foster a safe, inclusive and healthy community.

To be a credible, powerful, and representative voice for the Junction. To support diversity.

To enhance the streetscape of the neighbourhood.

To support development that reflects the values, character and scale of the neighbourhood.

To promote and cultivate environmental sustainability.

## Activities

Advocacy at the local, provincial and federal levels of government, representing the interests of the community on behalf of the Junction area residents.

Host a variety of events, including fundraisers and residents meetings.

Collaborate with other organizations to facilitate our objectives.

To lead and support projects which align with our objectives.

Participate in community outreach initiatives, such as canvassing, tabling at events and social media communications.

## Current Board Members

**Co-chairs:** Mario Silva and Eleni (Helen) Vassilakos

**Co-secretaries:** Victoria Clare and Patricia Lai

**Treasurer:** Katherine Morley

**Membership Coordinator:** Samantha Cooke

**Communications Coordinator:** Stephanie Claydon

**Members at Large:** Sue Flemming and Mahima Madhava

**Contact (email):** [junctionra@gmail.com](mailto:junctionra@gmail.com)

**Website:** [www.torontojra.com](http://www.torontojra.com)

**Membership Fees:** Sliding scale \$5- \$50

### **Board of Director and Officer Roles**

1. 2 Chairs (Chair and Vice-chair or 2 Co-chairs)
2. Secretaries
3. Treasurer
4. 4 - 6 Directors at Large
5. Past Chair

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### **Description of Director and Officers Roles**

Chair – Provides leadership within the Association; calls and chairs meetings; sets agenda for all meetings; chairs Annual and General Meetings, when present in person and able; have general supervision of the affairs of the Association; sign all Bylaws and execute any documents with the Secretary; act as the spokesperson on behalf of the Association; monitor emails; and perform any other duties which the Board may, from time to time, assign.

Secretary – Keep and maintain the records and books of the Association, including a registry of Directors and Members, the minutes of the Annual General Meeting, General Meetings and meetings of the Board; the Bylaws and resolutions; certify

copies of any records, registry, Bylaw, resolution or minute; give any notices required for the Annual General Meeting, General Meetings and meetings of the Board; monitor emails and perform any other duties which the Board may, from time to time, assign; may chair executive meetings.

Treasurer – Keep and maintain the financial records and books of the Association; signs cheques or other payments with the Chairs, as the case may be; prepares the Financial Statements of the Association; and performs any other duties which the Board may, from time to time, assign; may chair executive meetings.

Director at Large – Assist the Executive in the operation of the Association; may also chair meetings.

Past Chair – Advise the Chair and other Directors as needed.

### **JRA Committees**

#### *Standing Committees:*

- a) Executive Committee
- b) Finance Committee
- c) Policy Issues and Review Committee
- d) Membership Committee
- e) Community Engagement and Events Committee
- f) Environmental Stewardship Committee
- g) Development Committee

#### *Ad Hoc Committees:*

There may be ad hoc committees for such purposes as the Board may determine from time to time by resolution. The existence of each ad hoc committee shall be terminated automatically upon:

### **JRA Standing Rules of Order**

The proposed rules of order build on a few assumptions or requirements of its participants:

- The participants must be willing and able to listen carefully to what

others are saying. That is, everyone must make a good faith effort to understand each other.

- The participants must be trusting and brave enough to speak their minds; the expectation is that every effort will be made to be clear but that there is no requirement or expectation that participants will present well - formed arguments on the spot.
- The participants must prioritize the group's welfare over their own preferences and agendas.

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